INTERNATIONAL MEMORANDUM OF AGREEMENT FOR DUAL DEGREE PROGRAM

Between

The Faculty of Agriculture, Life and Environment
Zhejiang University, Zhejiang, People's Republic of China

And

The College of Agriculture and Life Sciences
Iowa State University of Science and Technology, Iowa, USA

I. Preamble

This International Memorandum of Agreement (MOA) constitutes an agreement between the faculty of Agriculture, Life and Environment, Zhejiang University, People's Republic of China and the College of Agriculture, Life, and Environment, Iowa State University of Science and Technology, Iowa, USA, to join in a strategic alliance to assist Zhejiang University (ZU) students who wish to enroll at Iowa State University (ISU) in degree programs as undergraduates seeking a Bachelor degree.

II. Objectives

The objectives of this program are 1) to develop a program that benefits students of Zhejiang University by offering them the opportunity to study at both Zhejiang University and Iowa State University, and 2) to be awarded a Bachelor degree from both institutions under a dual degree arrangement.

III. Program Description

This dual degree arrangement between ISU and ZU students is intended to provide opportunities for ZU undergraduate students to study at both institutions and at the completion of the program, receive a degree from both institutions. This program will provide ZU students with an excellent academic program from two strong universities. Any eligible ZU students can enroll into any major within the College of Agriculture and Life Sciences at ISU. This program will also allow ZU students the opportunity to immerse themselves in an American cultural and English language experience, and will provide them access to professional development opportunities that will be valuable to them for graduate or professional work after graduation.

This program will allow eligible ZU students to come to ISU and spend a minimum of 16 months completing the Bachelor degree they started at ZU. ISU will provide transfer evaluations from their first year for success and contact with ISU student mentors to provide as much opportunity for success as possible. However, as ISU allows for all students to determine their own progress...
and success, ISU cannot guarantee the amount of time any student will take to complete their degree.

IV. Program Management

A. Duties of ISU

Under this agreement, ISU agrees to perform the following services and/or provide the following that are necessary for and incidental to the performance of the Agreement.

1. ISU shall provide this program at the campus of ISU in Ames, Iowa.
2. ISU shall authorize ZU to use the official emblem of ISU in ZU’s promotional literature regarding this specific program.
3. ISU shall advise ZU regarding university admission standards to ensure accurate admission procedures for the students at ISU.
4. ISU will provide all required documentation and requested information to assist qualified prospective students with the student visa process. However, it is understood that ISU does not in any way control the process of granting visas, which is the responsibility of the US consulates.
5. ISU Global Agriculture Programs office will provide an initial orientation for ZU participants prior to the beginning of classes and will continue to provide advising or referrals to other appropriate services that are provided by the university. Every effort will be made to assist students with advising and counseling services on campus throughout the duration of each participant’s program. Global Agriculture Programs is committed to giving ZU students the information and opportunities they need to be successful in their program including but not limited to transfer evaluations for majors, professional development opportunities, tips for success and contact with student mentors.
6. ISU shall offer program participants access to campus housing and meal plans. The costs will be paid by the ZU student. Housing is subject to availability. Early application for housing will increase the likelihood of availability. Cost of housing and meal plan is subject to individual options selected. Application for housing and dining and payment for any deposit or applicable prepayment should be made prior to the students’ arrival in Ames, Iowa. Please see “Program Expense” section for more information.
7. The TOEFL requirement for enrollment at ISU is currently 530 (71 on the Internet-Based Test). Students must meet this score before they can be admitted into study at ISU. Students who meet all other eligibility requirements but cannot meet the TOEFL requirements can enroll in ISU’s Intensive English Language training at its Intensive English and Orientation Program (IEOP). Separate charges apply to this program.
8. Upon completion of all requirements for graduation, each student will receive an official academic transcript and a diploma as the official record of their academic achievement at ISU.
9. The ISU College of Agriculture and Life Sciences will provide a $2,000 scholarship per semester for up to three full semesters for the first ten (10) ZU students who enter the ZU-ISU Dual Degree program. See specific details in Program Expense section.
B. Duties of ZU

Under this agreement, ZU agrees to perform the following services and/or provide the following that are necessary for and incidental to the performance of the Agreement.

1. ZU shall recruit qualified students and conduct initial student screening for the program. ZU shall be responsible for transmitting all official academic transcripts for applicants along with English language translations for each transcript. ZU shall be responsible for guaranteeing the authenticity of the original transcripts and the accuracy of the translation. ZU shall also forward complete ISU application forms to ISU by the posted application deadlines: January 1 for fall semester application, August 1 for spring semester application. Applications submitted by these deadlines allow the necessary processing time for the academic and visa requirements. Applications submitted after these deadlines cannot be guaranteed to be processed in enough time for the start of the following semester.

2. ZU shall provide a pre-departure orientation in China, which will begin to prepare students who will attend university at ISU for the transition.

3. ZU shall assist students to arrange transportation to arrive at Ames, Iowa with enough time to enroll in the appropriate term (fall, spring or summer) and also attend the required international student orientation approximately one week prior to the beginning of classes.

4. ZU shall authorize ISU to use the official emblem of ZU in ISU's promotional literature regarding the specific program.

V. Program Expense and Student Scholarships

ZU students are responsible for out-of-state tuition and fees, room and meal costs, travel, health and accident insurance, books and supplies, and incidental expenses, except as ZU may determine otherwise.

When participants begin their ISU degree work, payment will be made directly to ISU by the student. Payment for any necessary intensive English language training will be made directly to IEOP. Payment for ISU housing and dining will be made directly to ISU Department of Residence.

ISU charges will appear each semester on the student's University Bill for out-of-state student's tuition and fees during the normal billing cycle for degree work. Students shall make payments to ISU within 30 days of receipt of invoice.

All international students must meet the United State Department of State requirements for insurance coverage. Each student's health insurance is reviewed for adequacy of coverage. If health insurance is needed, the cost is added to the student's bill. Detailed information on the current requirements will be made available to ZU students in ISU promotional materials.
The ISU Department of Residence requires payment of a deposit at the time a student applies for housing and a dining plan. Application for housing and dining and payment of the deposit should take place well in advance of arrival at ISU. The cost of housing and dining plan depends upon options selected by each student. Payment of the deposit can be made by credit card or by check. The ISU department of Residence will submit an invoice to each student the second week of each ISU semester. Payment is due in full or the student may arrange to make monthly payments. Payments for housing and dining are to be made directly to the ISU Department of Residence.

ISU shall submit an invoice to each student once each month for any unpaid expenses. ZU shall assist ISU in encouraging students to pay for any additional expenses that students incur during the semester or session for IIEOP, such as library, parking or special course or lab fees.

The ISU College of Agriculture and Life Sciences will provide a $2,000 scholarship per semester for up to three full semesters for the first ten (10) ZU students who enter the ZU-ISU Dual Degree program. This scholarship will be deposited as a credit in the student’s University Bill. The maximum total commitment per student would be $6,000 if they enrolled in a full time course load for three full semesters. There are two full semesters per calendar year: fall and spring semester. Summer session does not count as a full semester and is not eligible for this scholarship. The termination of this agreement shall not affect application of this scholarship for eligible students who are enrolled at the time of termination. In this case, eligible students who meet the requirements for this scholarship would continue to receive the scholarship for the duration of their academic program or for a total of 3 semesters whichever comes first. Eligible students include ZU students accepted by ISU who have their primary major in the College of Agriculture and Life Sciences.

VI. Program Representatives

The employees or agents of each party who are engaged in the performance of this agreement will continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

Each institution has designated an individual to serve as a point of contact. They are identified below:

For Zhejiang University
MA Weiping
Program Manager
Faculty of Agriculture, Life and Environment
Zhejiang University, Hangzhou
Zhejiang 310058, China
Telephone: 86-571-86971130
Fax: 86-571-86971503
E-mail: mawp@zju.edu.cn

For ISU:
David Acker
Associate Dean
College of Agriculture and Life Sciences
Iowa State University
Ames, IA 50011-1050, USA
Telephone: 1-515-294-6614
FAX: 1-515-294-5534
Email: dacker@iastate.edu
The representatives mentioned above will be responsible for monitoring program activities in the framework of this MOA, promoting achievement of the objectives of the agreement and reporting to their respective institutions the advances made.

All understandings within this Agreement are consistent with the policies of Zhejiang University, the Board of Regents of the State Of Iowa, and all other governing legislation.

This Memorandum will be in effect for five (5) years, commencing on the date of the last signature affixed to this document. At the end of this period, each institution will review the types and extent of collaborative activities undertaken and determine whether or not the MOA should be renewed. The Memorandum can be amended, with the approval of both parties, by means of exchange of letters through the authorized officials at each institution. Either party may initiate the exchange of letters.

The Memorandum may be terminated by either party by giving written notice of the intent to terminate the MOA. Such termination shall not affect the execution and conclusion of specific activities in effect under terms of this MOA. As far as possible, such notice will be given three months (90-day) in advance of the desired termination date.

This Agreement constitutes the entire agreement between parties. All prior discussions, agreements, and understandings regarding undergraduate education, whether verbal or in writing, are merged in this MOA. For questions of the affiliation not covered by this MOA or for problems that arise while the MOA is in effect, both parties agree to refrain from unilateral action and to consult and negotiate agreeable decisions.

IN WITNESS WHEREOF, the Faculty of Agriculture, Life, and Environment, Zhejiang University and the College of Agriculture and Life Sciences, Iowa State University have executed this Memorandum of Agreement as of the last date affixed below.

Zhejiang University

[Signature]
Zhang Guoping, Director
Faculty of Agriculture, Life and Environment
Zhejiang University

Date June 30, 2010

Iowa State University

[Signature]
Wendy Wintersteen, Dean
College of Agriculture and Life Sciences
Iowa State University

Date 7-23-2010

[Signature]
Elizabeth Hoffman
Executive Vice President and Provost
Iowa State University

Date 8/3/10