INTERNATIONAL MEMORANDUM OF AGREEMENT

between

The University of Costa Rica
College of Agriculture and Food Sciences
School of Food Technology

and

Iowa State University
College of Agriculture
Department of Food Science and Human Nutrition

Between us, Dr. Gabriel Macaya Trejos, identification card number 1-351-249, in his capacity as Rector of the University of Costa Rica, elected by the Plebiscitary Assembly of April 28, 2000, and Dr. Benjamin J. Allen, in his capacity as Provost in the Interim of Iowa State University;

Taking into account that the two institutions are joined in an International Agreement aiming at mutual cooperation, and that the above named colleges and departments recognize that a memorandum of agreement would be of mutual benefit and would serve as a continued interest in the area of food science and human nutrition;

Declare their willingness to sign this International Memorandum of Agreement to facilitate that faculty from the School of Food Technology of the University of Costa Rica complete their master of science or doctor of philosophy program at Iowa State University.

Purpose:

The purpose of this International Memorandum of Agreement is to assist the University of Costa Rica (UCR) by providing opportunities to train faculty from the School of Food Technology at the master of science and doctor of philosophy level in food science and technology at the Department of Food Science and Human Nutrition at Iowa State University (ISU).

Specific understanding:

1. All UCR food technology faculty applying for either the master of science or doctoral program at ISU are required to complete the necessary application forms as required by the Graduate College and supply GRE and TOEFL scores to ISU’s Department of Food Science and Human Nutrition. The complete applications must be submitted three (3) months in advance to the start of the program. Applicants who meet the department and ISU standards for admission will be considered for the program.
2. One student selected by UCR and admitted by ISU would participate in the program at any time. During the first semester, the student will identify a major professor, establish a Program of Study Committee, file a Program of Study, define a research project to be developed in Costa Rica, and register and approve a minimum of three graduate courses (nine semester credit hours).

3. Upon finishing their course work at ISU, the participating students will return to UCR with the purpose of developing their research projects which will be related to the needs of food technology and human nutrition in Costa Rica. While working in their research projects, they will remain active graduate students at ISU by paying for at least one research and thesis credit (FSHN 699) each semester including summer. Communication between the major professor at ISU and the student will be maintained through e-mail, fax, telephone, and regular mail.

4. A professor from the ISU Department of Food Sciences and Human Nutrition who is serving as the major professor for the UCR student will visit UCR at least once during the time that the student is in Costa Rica conducting research.

5. Once their research projects have been successfully completed while at UCR, the students will return to ISU to complete their thesis and to present their exit seminar and oral defense of their research. The students participating in this graduate program will be exempted from the departmental teaching requirement. They will be required to assist with instruction related to food technologies for tropical crops.

Financial commitments:

1. Depending on the availability of funds, the ISU Department of Food Science and Human Nutrition will provide a ¼ time graduate assistantship to each UCR faculty member participating in the program while at the ISU campus enrolled in courses and making satisfactory progress toward their degree. However, no more than two students will be supported in any academic semester.

2. In some cases the ISU Department of Food Science and Human Nutrition may be able to raise the level of support to ½ time depending on the availability of funds.

3. It will be a responsibility of the major professor, the ISU Department of Food Science and Human Nutrition, and the UCR School of Food Technology to secure the funding necessary for covering the costs of the ISU professor’s trip to UCR, to evaluate the progress of the graduate.
4. It will be the responsibility of the UCR School of Food Technology to secure the additional funds for the lodging and food expenses of the ISU faculty member while in Costa Rica evaluating the research progress of the student.

**Institutional Contact Persons:**

Each institution will designate an individual to serve as a point of contact. These individuals are identified below:

**For UCR:**

Prof. Jacqueline Aiello Ramírez, Director  
School of Food Technology  
University of Costa Rica  
San José, Costa Rica  
Tel: +(506) 207-3504  
Fax: +(506) 4710  
E-mail: <jaiello@cariari.ucr.ac.cr>

**For ISU:**

Dr. Diane F. Birt, Chair  
2312 Food Science Building  
Iowa State University  
Ames, Iowa 50011, USA  
Tel: +(1-515) 294-3011  
Fax: +(1-515) 294-8181  
E-mail: <dbirt@iastate.edu>

The representatives nominated above will be responsible for monitoring program activities in the framework of this agreement, promoting achievement of the objectives of the memorandum of agreement and reporting to their respective institutions the advances made.

**Term and Termination:**

This International Memorandum of Agreement will be in effect for five (5) years, commencing on the date of the last signature affixed to this document. At the end of this period, each institution will review the types and extent of the collaborative activities undertaken and determine whether or not the agreement should be renewed. This memorandum of agreement can be amended, with the approval of both parties, by means of exchange of letters through the authorized point of contact at each institution. Either party may initiate the exchange of letters.

Either party may terminate this International Memorandum of Agreement by giving written notice of the intent to terminate the agreement. Such termination shall not affect the execution and conclusion of specific activities in effect under the terms of this memorandum of agreement, nor publications and dissemination of results of research in progress. Insofar as possible, such notice will be given three (3) months in advance to the desired termination date.

This International Memorandum of Agreement constitutes the entire agreement between parties. This memorandum of agreement is designed to facilitate and develop a genuine
and mutually beneficial process of cooperation and exchange and is not a contract creating legal or financial relationships between the parties. The parties do not discriminate on the basis of age, marital status, race, gender, ethnicity, religion, or disability.

For the University of Costa Rica

Dr. Gabriel Macaya Trejos
Rector

Dr. Renán Agüero Alvarado
Dean
College of Agriculture and Food Sciences

Prof. Jacqueline Aiello Ramírez
Director
School of Food Technology

Date: 22-10-2002

For Iowa State University

Dr. Benjamin J. Allen
Provost

Dr. Catherine E. Woteki
Dean
College of Agriculture

Dr. Diane F. Birt
Chair
Department of Food Science and Human Nutrition

Date: Jan 9, 2003

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