MEMORANDUM OF UNDERSTANDING FOR RECIPROCAL STUDENT EXCHANGE PROGRAM BETWEEN THE UNIVERSITY OF JOENSUU AND IOWA STATE UNIVERSITY

Believing in the critical importance of students gaining an understanding of the interdependence of all peoples of the world, University of Joensuu and Iowa State University agree to the establishment of a reciprocal exchange of students between their respective institutions for the purpose of obtaining work experience in the host country environment.

Further, both institutions recognize the importance of work experience in their respective forestry degree programs. This reciprocal exchange will broaden the opportunities for students to fulfill this aspect of their forestry education.

The universities therefore agree jointly to support the exchange of students between the two educational institutions by:

A. Establishing a university body, or utilizing such present bodies as already exist, to provide oversight to the exchange program and to consider and rule on those policy matters relating to the program.

B. Selecting periodically, one or more students to be considered by the receiving university for work assignment with forestry researchers or associated forest resource managers.

C. Providing predeparture orientation for own students and post-arrival orientation for guest students, utilizing existing programs or establishing special programs.

This agreement is initially for a five-year period, extendable by agreement of both parties and may be cancelled by either party by giving one year's notice on the anniversary date on which the agreement was first signed by both parties.

**SELECTION OF PARTICIPANTS**

1. The selection procedure by which reciprocal exchange candidates are nominated is the responsibility of the sending institution. These candidates may be a mix of undergraduate and graduate students. The agreed ratio for exchange will be flexible, depending on mutual interest of students at the two universities.

2. This exchange shall be for the purpose of obtaining work experience and does not imply acceptance for formal study at the host university.

3. Each institution reserves the right to accept or reject each candidate on the basis of the students requested area of work, lack of faculty, or funding.

4. The acceptance of exchangees is conditional on obtaining the necessary immigration and travel clearance. The receiving institution will endeavor to assist in obtaining the proper documents.

5. Each institution will provide at least 6 months lead time when recommending a student for exchange.

**STUDENT FINANCES**

6. Travel, health and accident insurance, room and board, and incidental expenses are the responsibility of the individual exchangee, except as the sending institution may determine otherwise.
7. The receiving institution will assist in making arrangements for housing for exchange students.

8. The receiving institution will provide, in advance, a list of estimated living expenses for the information of the exchangees.

9. The university, or other employer, will determine the amount of wages to be paid for work performed. The exchangees will be informed of the amount to be paid before departure from their home country, and payment will be made in accordance with established policies and frequencies of the host employer.

10. For conditions of the exchange not covered by this memorandum of agreement, or for problems which arise during the course of the exchange agreement, both parties agree to refrain from unilateral action and to consult and negotiate mutually agreeable decisions on such problems as arise from time-to-time.

11. Amendments to the agreement may be made at any time by agreement between the parties through the exchange of letters. Such amendment shall be added to the terms in the form of appendices.

George C. Christensen
Vice President
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Date

For and on behalf of
the University of Joensuu
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