MEMORANDUM OF AGREEMENT
BETWEEN
INSTITUT SUPERIEUR AGRICOLE DE BEAUVAIS
AND
IOWA STATE UNIVERSITY

In order to formalize the scholarly exchange agreement between Institut Superieur Agricole de Beauvais and Iowa State University, hereafter referred to as ISAB and Iowa State University, the two universities subscribe to the statement of principles and procedures given below and to the terms of agreement attached regarding the responsibilities which each institution undertakes as its part of the reciprocal exchange.

Believing in the critical importance of students gaining an understanding of the interdependence of all peoples of the world, ISAB and Iowa State University agree to the establishment of a reciprocal exchange of students between their respective institutions.

The universities therefore agree jointly to support the exchange of students between the two educational institutions by:
- Establishing a university body, or utilizing existing bodies, to provide oversight to the exchange program and to consider and rule on policy matters relating to the program.
- Selecting on an annual basis one or more students to be considered by the receiving university for admission and placement in an appropriate program of study and/or for placement in a practical training position. ISAB and Iowa State University will send students majoring in the agricultural sciences. Upon mutual agreement, ISAB and Iowa State University may send students majoring in other disciplines than those previously mentioned.
- Agreeing to accept as equivalent each other’s tuition fee level, residence provisions, length of academic year, teaching methods, examinations, and related provisions.
- Providing predeparture orientation for own students and post-arrival orientation for guest students by utilizing existing programs or establishing special programs.
- Agreeing to pursue the possibility of expanding this agreement to include staff/faculty visits and exchanges and research projects.

This agreement is initially for a five-year period, extendible by agreement.

Iowa State University

[Signature]
Rollin Richmond
Provost

[Signature]
Catherine E. Woteki
Dean, College of Agriculture

6/12/02
Date

Institut Superieur Agricole de Beauvais

[Signature]
Philippe Choquet
Executive President

[Signature]
Carole Sorreau
Head of International Relations

27th May 2002
Date
TERMS OF AGREEMENT FOR A RECIPROCAL
STUDENT EXCHANGE BETWEEN
INSTITUT SUPERIEUR AGRICOLE DE BEAUVAIS
AND
IOWA STATE UNIVERSITY

SELECTION OF PARTICIPANTS
The selection procedure by which reciprocal exchange candidates are nominated is the responsibility of the sending institution. The agreed ratio for study and practical training experience exchange will be two short term (Iowa State University) for one semester long (ISAB). The candidates may be a mixture of undergraduate and graduate. The number sent by each institution each year will be decided upon by mutual agreement.

Each institution reserves the right to require candidates to complete the standard admission documents and to provide the results of any required entrance examinations.

Each institution reserves the right to accept or reject each candidate for admission on the basis of regular academic selection criteria and to accord appropriate students status at the time of admission. It is also understood that certain candidates may be rejected on account of shortage of faculty or lack of student places and other teaching or research facilities.

The acceptance of exchangees is conditional on obtaining the necessary immigration and travel clearance. The receiving institution will endeavor to assist in obtaining the proper documents.

Three months prior to the planned arrival of the students, each institution will send to the other full information on the students nominated to fill the places allocated.

ACADEMIC PROGRAM
Iowa State University will enroll accepted ISAB exchangees as full time special non-degree students for one regular semester of the academic year. ISAB students may enroll in regular Iowa State University courses for which they have the appropriate prior study and which are appropriate to the needs of the ISAB curriculum.

At the end of the academic semester Iowa State University will send to ISAB a report on the academic achievement of the ISAB students. This report will take the form of an official transcript.

ISAB will host a group of Iowa State University students during the summer session for a period of four weeks. Iowa State University students will participate in lectures taught by ISAB faculty on the ISAB campus and in tours of northern France.
STUDENT FINANCES
Iowa State University and ISAB students will pay tuition fees to their home university.

Room and meal costs, travel, health and accident insurance, books and supplies, and incidental expenses are the responsibility of the individual exchangee, except as the sending institution may determine otherwise.

The receiving institution will reserve appropriate university housing for each exchangee. Arrangements for other than university housing must be negotiated on an individual basis.

The receiving institution will provide, in advance, a list of estimated living expenses for the information of the exchangees. The exchangees will be entitled to the use of all host university facilities on the same basis as home students.

EXCEPTIONS, AMENDMENTS
For conditions of the exchange not covered by this memorandum of agreement or for problems which arise during the course of the exchange agreement, both parties agree to refrain from unilateral action and to consult and negotiate mutually agreeable decisions on such problems as may arise from time to time.

Amendments to the agreement may be made at any time by agreement of the parties through the exchange of letters. Such amendments shall be added in the form of appendices.

This agreement is initially for a five-year period, renewable at this time by mutual agreement. If the number of exchangees in not equal at the end of five years, the agreement will continue until a balance in the number of students exchanged is reached.

Iowa State University

Rollin Richmond
Provost

Catherine E. Woteki
Dean, College of Agriculture

David G. Acker
Director, International Agriculture Programs

Date

Institut Superieur Agricole de Beauvais

Philippe Choquet
Executive President

Cotole Sorreau
Head of International Relations

Date
TERMS OF AGREEMENT FOR A RECIPROCAL
PRACTICAL TRAINING PROGRAM BETWEEN
INSTITUT SUPERIEUR AGRICOLE DE BEAUVAIS
AND
IOWA STATE UNIVERSITY

SELECTION OF PARTICIPANTS

The selection procedure by which practical training candidates are nominated is the responsibility of the sending institution. These candidates will normally be undergraduates but, upon mutual agreement, may be graduates. The agreed ratio for exchange will be one-for-one. The number sent by each institution each year will be decided upon by mutual agreement as will the duration of each students stay. If the number of students exchanged is out of balance at the end of the agreement, the agreement will continue until a balance has been reached.

Each institution reserves the right to accept or reject each candidate for admission on the basis of lack of appropriate position availability. It is also understood that certain candidates may be rejected on account of shortage of faculty or lack of student places and other teaching or research facilities.

The acceptance of exchangees is conditional on obtaining the necessary immigration and travel clearance. The receiving institution will endeavor to assist in obtaining the proper documents. Three months prior to the planned arrival of the students, each institution will send the student information necessary for processing the necessary paperwork, visas and training placement.

STUDENT FINANCES

The costs of lodging, meals, travel, health and accident insurance, supplies and incidental expenses are the responsibility of the individual exchangee, except as the sending institution may determine otherwise.

The receiving institution will provide, in advance, a list of estimated living expenses for each current academic year, for the information of the exchangees.

The exchangees will be entitled to the use of all host university facilities on the same basis as home students.
PRACTICAL TRAINING PLACEMENTS

The receiving institution will assist the student in finding a practical training position relevant to their area of academic study. Placement may be in university or industry. The receiving institution will also assist each student in finding appropriate housing and transportation in relation to the work placement.

It is the intent of both institutions to provide stipends and/or accommodations for students participating in the practical training program. Funding sources for the practical training program may change from year to year, therefore an annual work plan will be drafted each year of the agreement that will outline expected stipends and a detail of potential costs to the students.

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