MEMORANDUM OF AGREEMENT
BETWEEN
THE ROYAL AGRICULTURAL COLLEGE
AND
COLLEGE OF AGRICULTURE AND LIFE SCIENCES
IOWA STATE UNIVERSITY

In order to formalize the scholarly exchange agreement between The Royal Agricultural College and Iowa State University, hereafter referred to as RAC and Iowa State, the two universities subscribe to the statement of principles and procedures given below and to the terms of agreement attached regarding the responsibilities which each institution undertakes as its part of the reciprocal exchange.

Believing in the critical importance of students gaining an understanding of the interdependence of all peoples of the world, RAC and Iowa State agree to the establishment of a reciprocal exchange of students between their respective institutions.

The universities therefore agree jointly to support the exchange of students between the two educational institutions by:

- Establishing a university body, or utilizing existing bodies, to provide oversight to the exchange program and to consider and rule on policy matters relating to the program.
- Selecting on an annual basis one or more students to be considered by the receiving university for admission and placement in an appropriate program of study. RAC and Iowa State will send students majoring in the agricultural sciences. Upon mutual agreement, RAC and Iowa State may send students majoring in other disciplines than those previously mentioned.
- Agreeing to accept as equivalent each other's tuition fee level, residence provisions, length of academic year, teaching methods, examinations, and related provisions.
- Providing predeparture orientation for own students and post-arrival orientation for guest students by utilizing existing programs or establishing special programs.
- Agreeing to pursue the possibility of expanding this agreement to include staff/faculty visits and exchanges and research projects.

This agreement is initially for a five-year period, extendible by agreement of both parties and terminable at the end of this period by mutual consent.

Royal Agricultural College

[Signature] 11.5.09
Mr. Nigel Warner
Academic Registrar

[Signature] 11.5.09
Professor Christopher Gaskell
Principal
Royal Agricultural College

Iowa State University
College of Agriculture and Life Sciences

[Signature] 5.6.09
Wendy Wintersteen, Dean
College of Agriculture & Life Sciences

[Signature] 5.7.09
Elizabeth Hoffman
Executive Vice President and Provost
Iowa State University
TERMS OF AGREEMENT FOR A RECIPROCAL
STUDENT EXCHANGE BETWEEN
THE ROYAL AGRICULTURAL COLLEGE
AND
COLLEGE OF AGRICULTURE AND LIFE SCIENCES
IOWA STATE UNIVERSITY

SELECTION OF PARTICIPANTS
The selection procedure by which reciprocal exchange candidates are nominated is the responsibility of the sending institution. These candidates will normally be undergraduates but, upon mutual agreement, may be graduates. The agreed ratio for exchange will be one-for-one. The number sent by each institution each year will be decided upon by mutual agreement.

Each institution reserves the right to require candidates to complete the standard admission documents and to provide the results of any required entrance examinations.

Each institution reserves the right to accept or reject each candidate for admission on the basis of regular academic selection criteria and to accord appropriate students status at the time of admission. It is also understood that certain candidates may be rejected on account of shortage of faculty or lack of student places and other teaching or research facilities.

The acceptance of exchangees is conditional on obtaining the necessary immigration and travel clearance. The receiving institution will endeavor to assist in obtaining the proper documents.

Three months prior to the planned arrival of the students, each institution will send to the other full information on the students nominated to fill the places allocated.

ACADEMIC PROGRAM
Iowa State will enroll accepted RAC exchangees as full time special non-degree students for up to two regular semesters of the academic year. RAC students may enroll in regular Iowa State courses for which they have the appropriate prior study and which are appropriate to the needs of the RAC curriculum.

At the end of the academic year Iowa State will send to RAC a report on the academic achievement of the RAC students. This report will take the form of an official transcript.

RAC will enroll accepted Iowa State exchangees as full time students during the regular academic year. Iowa State students may enroll in regular RAC courses for which they have appropriate prior study and which are appropriate to the needs of the Iowa State curriculum.

At the end of the academic year, RAC will send to Iowa State University a report on the academic achievement of the Iowa State students, including an evaluation of performance and results of degree examinations.

STUDENT FINANCES
Iowa State and RAC students will pay tuition fees to their home university.

Room and meal costs, travel, health and accident insurance, books and supplies, and incidental expenses are the responsibility of the individual exchangee, except as the sending institution may determine otherwise.

The receiving institution will reserve appropriate university housing for each exchangee.

Arrangements for other than university housing must be negotiated on an individual basis.

The receiving institution will provide, in advance, a list of estimated living expenses for each current academic year, for the information of the exchangees.
The exchangees will be entitled to the use of all host university facilities on the same basis as home students.

Each institution has designated an individual to serve as a point of contact. These officials are identified below:

Royal Agricultural College:  
Mr. Steve Finch  
School of Agriculture  
Royal Agricultural College  
Cirencester  
Gloucestershire  
GL7 6JS  
UK  
Telephone: 00 44 (0) 1285652531  
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E-mail: steve.finch@rac.ac.uk

Iowa State University:  
Jodi Cornell  
College of Agriculture and Life Sciences  
Iowa State University  
Ames, IA 50011-1050, USA  
Telephone: 515-294-1851  
FAX: 515-294-9477  
E-mail: jcornell@iastate.edu

EXCEPTIONS, AMENDMENTS
For conditions of the exchange not covered by this memorandum of agreement or for problems which arise during the course of the exchange agreement, both parties agree to refrain from unilateral action and to consult and negotiate mutually agreeable decisions on such problems as may arise from time to time. Amendments to the agreement may be made at any time by agreement of the parties through the exchange of letters. Such amendments shall be added in the form of appendices.

Royal Agricultural College

[Signature]  
Mr. Nigel Warner  
Academic Registrar  
11.5.09  
Date

Iowa State University

College of Agriculture and Life Sciences

[Signature]  
Wendy Wintersteen, Dean  
College of Agriculture & Life Sciences  
5.6.09  
Date

[Signature]  
Professor Christopher Gaskell  
Principal  
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Elizabeth Hoffman  
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Date